



# Whiteboard Guide

Scholastic Keys provides elementary students with a kid-friendly interface for Microsoft® Word, Excel, and PowerPoint®.

Scholastic Keys lends itself to interactive whiteboard use whether modeling a lesson, collaborating with a whole class, or showcasing student work.

When using Scholastic Keys with an interactive whiteboard, you can:

- Promote learning with an age-appropriate interface projected in a large format
- Collaborate as a class during activities that involve writing, communication, and publishing
- Create and customize documents, graphs, and presentations
- Implement a variety of cross-curricular activities in math, science, language arts, social studies, and technology
- Present information in a dynamic manner and showcase student work

## Grades K–5

### Instructional Focus











#### EARLY LEARNING

- Technology
- Creativity
- Drawing
- Writing
- Reading
- Math
- Science
- Social Studies












## MaxCount for Excel

Learning Activity:	Tips for using whiteboard:
Demonstrate the uses of <i>MaxCount</i>	<ul style="list-style-type: none"> <li> Project a worksheet using <i>MaxCount</i> with a whiteboard</li> <li> Have a class discussion about the program's purpose and how you will be using it</li> <li> Open a digital notebook or document to record <i>MaxCount</i> vocabulary (cell, row, column)</li> </ul>
Add data	<ul style="list-style-type: none"> <li> Demonstrate how to add data to a spreadsheet reinforcing new vocabulary</li> <li> Invite students to the whiteboard/computer to add data to the class worksheet</li> </ul>
Create a chart	<ul style="list-style-type: none"> <li> Demonstrate how to create a chart using whiteboard tools (spotlight, marker, zoom) to reinforce chart options</li> </ul>
Open an activity <i>Suggestion: Use a ready-made activity in the program's math folder, such as Getting to School</i>	<ul style="list-style-type: none"> <li> Project a <i>MaxCount</i> ready-made activity file to create a class worksheet</li> <li> Discuss and interpret collected data</li> </ul>
Use graphs, tables, and charts to support whole-class, cross-curricular lessons in language arts, math, science, social studies, and technology	<ul style="list-style-type: none"> <li> Choose a ready-made activity from the <i>MaxCount</i> activities folder to teach specific language arts, math, science, social studies, or technology lessons</li> <li> In advance, prepare a partial or complete graph, chart, or table on lesson topic to use during instruction</li> </ul>
Present student work	<ul style="list-style-type: none"> <li> Invite students to share <i>MaxCount</i> projects using a whiteboard</li> <li> Allow time for question and answer</li> </ul>

## MaxShow for PowerPoint

Learning Activity:	Tips for using whiteboard:
Demonstrate the uses of <i>MaxShow</i>	<ul style="list-style-type: none"> <li> Project a blank slide using <i>MaxShow</i> with a whiteboard</li> <li> Have a class discussion about the program's purpose and how you will be using it</li> <li> Open a digital notebook or document to record <i>MaxShow</i> vocabulary (slide, transition, <i>MaxRecorder</i>)</li> </ul>
Model the use of <i>MaxShow</i> tools	<ul style="list-style-type: none"> <li> Demonstrate the use of <i>MaxRecorder</i> if the computer is equipped with a microphone</li> </ul>
Create a slideshow <i>Suggestion: Use a ready-made activity such as Going to the Zoo</i>	<ul style="list-style-type: none"> <li> Invite students to the whiteboard/computer to add data to the class slideshow</li> </ul>
Open an activity <i>Suggestion: Use a ready-made activity such as Describe Picture</i>	<ul style="list-style-type: none"> <li> Project a <i>MaxShow</i> pre-made activity file to create a class presentation</li> </ul>
Use multimedia presentations to support whole-class, cross-curricular lessons in language arts, math, science, social studies, and technology	<ul style="list-style-type: none"> <li> Choose a ready-made activity from the <i>MaxShow</i> activities folder to teach specific language arts, math, science, social studies, or technology lessons</li> <li> Prepare a partial or complete presentation on lesson topic before the lesson to use during instruction</li> </ul>
Present student work	<ul style="list-style-type: none"> <li> Invite students to share <i>MaxShow</i> projects using a whiteboard</li> <li> Allow time for question and answer</li> </ul>

## MaxWrite for Word

Demonstrate the uses of <i>MaxWrite</i>	<ul style="list-style-type: none"> <li> Project a blank document using <i>MaxWrite</i> with a whiteboard</li> <li> Have a class discussion about the program's purpose and how you will be using it</li> <li> Open a digital notebook or document to record <i>MaxWrite</i> vocabulary (background, stamp, page border, Peedy the Parrot)</li> </ul>
Add text and art	<ul style="list-style-type: none"> <li> Demonstrate how to add text, insert pictures, and format the document reinforcing new vocabulary</li> <li> Invite students to the whiteboard/computer to add to the class document</li> </ul>
Read text <i>Suggestion: Use a ready-made template such as Nursery Rhymes</i>	<ul style="list-style-type: none"> <li> Demonstrate how to use Peedy the Parrot text reader to read aloud the text in the class document</li> </ul>
Open an activity <i>Suggestion: Use a ready-made activity such as Story Starter</i>	<ul style="list-style-type: none"> <li> Project a <i>MaxWrite</i> pre-made activity file to create a class document</li> </ul>
Use collaborative writing and communication tools to support whole-class, cross-curricular lessons in language arts, math, science, social studies, and technology	<ul style="list-style-type: none"> <li> Choose a ready-made activity from the <i>MaxWrite</i> activities folder to teach specific language arts, math, science, social studies, or technology lessons</li> <li> Use the graphic organizer templates during whole-class discussions in all areas of instruction</li> </ul>
Present student work	<ul style="list-style-type: none"> <li> Invite students to share <i>MaxWrite</i> projects using a whiteboard</li> <li> Allow time for question and answer</li> </ul>